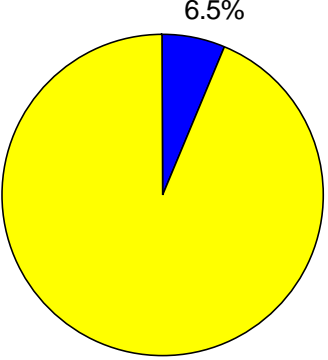


Department of Planning and Zoning

35-02-Environmental Planning and Development Review

Fund/Agency: 001/35	Department of Planning and Zoning	
Personnel Services	\$544,967	CAPS Percentage of Agency Total  6.5% 93.5% <div>■ Environmental Planning and Development Review ■ All Other Agency CAPS</div>
Operating Expenses	\$21,242	
Recovered Costs	\$0	
Capital Equipment	\$0	
Total CAPS Cost:	\$566,209	
Federal Revenue	\$0	
State Revenue	\$0	
User Fee Revenue	\$150	
Other Revenue	\$0	
Total Revenue:	\$150	
Net CAPS Cost:	\$566,059	
Positions/SYE involved in the delivery of this CAPS	7/8.7	

► CAPS Summary

To evaluate land use and environmental issues, review zoning applications and other development proposals and implement processes to encourage environmentally sound decisions about the use of land. Staff conducts environmental policy studies; participates in regional efforts such as Clean Water Act implementation; provides technical and administrative expertise to the Environmental Quality Advisory Council (EQAC), the Wetlands Board and the Airports Advisory Committee; and prepares comments on Environmental Impact Statements submitted for State and Federal projects. Staff reviews development proposals and selectively provides comments to neighboring jurisdictions as part of the interjurisdictional review process. Staff supports and provides service to the County Executive's Environmental Coordinating Committee.

Department of Planning and Zoning

► Method of Service Provision

Environmental planning and development review services are provided directly by County Planning Staff. Staff conducts and completes environmental policy studies and programs (e.g. Chesapeake Bay Ordinance) to meet state and federal requirements and provides environmental information and analysis to the Board. Staff prepares land use reports regarding conformance with the Comprehensive Plan and environmental assessments of development proposals; reports regarding conformance with the Plan and environmental impacts of proposed 2232 Review actions. Staff provides some technical and administrative support to the EQAC, the Wetlands Board, and the Airports Advisory Committee. Staff provides technical review of Wetlands applications; administers and enforces the Wetlands Zoning Ordinance (Chapter 116 of the County Code); provides technical review of applications for Agricultural and Forestal Districts; provides land use and environmental assessments for proposed Plan Amendments as part of Plan Review Process; prepares staff reports and recommendations for Out-of-Turn Plan Amendments. Responds to inquiries from the Board and the general public; supports the County Attorney's Office in land use related litigation and coordinates comments to neighboring jurisdictions as part of the interjurisdictional review process.

► Performance/Workload Related Data

Title	FY 1998 Actual	FY 1999 Actual	FY 2000 Actual	FY 2001 Estimate	FY 2002 Estimate
Development review cases processed	294	320	323	320	320
Staff hours per development review report	15	21	19	18	18
Percentage of development review cases reviewed within 27 days	70%	75%	80%	80%	80%

► Mandate Information

This CAPS is Federally or State mandated. The percentage of this CAPS' resources utilized to satisfy the mandate is 1 - 25%. The specific Federal or State code and a brief description of the code follows:

- The Wetlands Program is mandated under Section 28.2-1300, Chapter 13, of the Code of Virginia. The Code requires that any proposed alteration of tidal wetlands be subject to review for conformance with preservation standards.

Department of Planning and Zoning

► User Fee Information

Subobject Code	Fee Title	FY 2002 ABP Fee Total
0467	Wetland Permits	\$150
Current Fee		Maximum Allowable Fee Amount
\$300 per permit		\$300 as approved by the Board of Supervisors
Purpose of Fee: To cover administrative costs and processing of each permit application.		
Levy Authority	Requirements to Change the Fee	Year Fee Was Last Adjusted
<u>Code of Virginia</u> Section 28.2-1300, Article 1	The Board of Supervisors may adjust fee.	2000
Other Remarks:		